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# ONBOARDING SURVEY



WELCOME TO

# CREWMOJO

Enabling performance experiences to be designed and delivered in days not months.

Use these templates for inspiration or as a starting point for your own system. When you need to automate and scale the process, each template is ready to go in the Crewmojo platform.

Take a [personal tour](#) of Crewmojo.

# ONBOARDING EXPERIENCE

Welcome to the our Onboarding Survey.

We are keen to hear about your recruitment and onboarding experience as we are always seeking to make things better. We are particularly interested in how our candidate and new starter experience made you feel and would love your thoughts on what we missed or could do differently to make it top notch!

## INITIAL CONTACT

How were you initially contacted or how did you enter our recruitment process?

- Referral
  - Someone reached out to me on LinkedIn
  - Prior candidate
  - Applied via LinkedIn
  - Applied via website
  - Other
- 



Were you clear on the recruitment process upfront?

- Yes
  - No
  - Other
- 



Prior to the first interview was the contact with the organisation sufficient and timely? If not, what was missing?



# ONBOARDING EXPERIENCE

## INITIAL CONTACT

What would be your preferred method of initial contact?



- Phone
- Email
- Text
- LinkedIn

How could we have improved the initial contact or reach out when we first connected with you?



## INTERVIEW PROCESS

How many interviews and conversations did we have with you in the process? Was it too much or too little?



With each interview, did we provide adequate time with our team?  
What would be ideal for you?



# ONBOARDING EXPERIENCE

## INTERVIEW PROCESS

Was the timing between interviews sufficient or too long?



- Sufficient
  - Too long
  - Other
- 

Were the interviews valuable and constructive?



Were you given sufficient time to ask questions and give feedback during each interview?



How can we improve the interview process for each candidate?



# ONBOARDING EXPERIENCE

## OFFER PROCESS

How quickly were you made an offer in the offer post final interview?



- Same day
  - The next day?
  - Within a few days?
  - Within 1 week?
  - Within 2 weeks?
  - Longer than two weeks?
  - Not sure
  - Other
- 

Do you feel you received your contract for your new position promptly after your verbal offer? What is an ideal timeframe for you?



Did the offer have the correct details and everything you needed?



- Yes
  - No
  - Other
-

# ONBOARDING EXPERIENCE

## OFFER PROCESS

Were you easily able to contact us throughout your experience?



- Yes
  - No
  - Other
- 

Did you receive all the information you needed about our organisation and your role during the offer process?



How can we improve our offer experience for future candidates?



# ONBOARDING EXPERIENCE

## WE'RE LISTENING

We'd appreciate you sharing your insights into how we've worked with you during your onboarding process.

### ONBOARDING PROCESS

Were you provided with accurate information during the onboarding process? If no, what would you like to have received?



Did someone get in touch before your first day to let you know about start times etc?



Were you aware of what to expect on your first day?

- Yes
  - No
  - Other
- 



Did you receive your laptop in time to set-up for your first day?

- Yes
  - No
  - Other
- 





# ONBOARDING EXPERIENCE

Were your systems setup and easy to access?



- Yes
  - No
  - Other
- 

Did you find your onboarding pack useful? Is there anything not in your pack that would have been good to get?



Did someone connect with you on the morning of the first day and were you aware of what induction sessions you needed to attend?



What were your induction sessions like?



## ONBOARDING EXPERIENCE

Did you have enough support during your onboarding process?  
What else could we have done?



Were you told who your people guide was and did they connect with you? If so, how did that go?



Were any questions you had in your first day/week answered in detail and promptly?

- Yes
  - No
  - Other
- 



How were you onboarded to your first client and how did that go?



## ONBOARDING EXPERIENCE

Do you have a clear understanding of our culture and values as an organisation?



How can we improve our onboarding experience for candidates in the future?



# ONBOARDING EXPERIENCE

## OVERALL

Has your experience of our organisation matched your expectations?

- Yes
  - No
  - Other
- 

Do you have a good understanding of what's expected in your role?

- Yes
  - No
  - Other
- 

Were there any aspects of the role, interviews, onboarding or our organisation that were unclear throughout the process that you had to ask for clarification on? Did we respond clearly and accurately?




What was your favourite part of the onboarding experience?



## ONBOARDING EXPERIENCE


What was your least favourite part of the onboarding experience?



Would you recommend our organisation as a great place to work?



Do you have any further comments about your experience?





## EXPLORE MORE

Building a world-class performance culture is made easy with our template library and pre-designed employee experiences.

### Templates:

- One-on-one templates
- Performance review templates
- Role descriptions
- Goal templates
- Survey templates
- Engagement surveys
- and more

### Experiences:

- Onboarding new employees
- Goal setting & alignment
- Growth plans & coaching
- Skill tracking & development
- Feedback & recognition
- Stay interviews
- Performance reviews
- Exit surveys & interviews
- and more

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